



Annual Progress Report of Art History PhD Student by Supervisory Committee

Name of Student:

Date of Meeting:

PhD Topic or Dissertation Thesis Title:

Supervisor:

Supervisory Committee Members:

The annual progress report should offer clear and honest feedback to students on their progress and work, and provide guidance on how they can progress to the next step(s) toward completion of the thesis and other degree requirements. The report should be based upon a real and substantive meeting (or series of meetings) of the doctoral student's supervisory committee, along with careful consideration by the committee of the annual progress report submitted by the student. Meetings of the committee can happen with more frequency than once a year, especially when the student is not making sufficient progress and needs additional support and guidance. Committee meetings do not take the place of meetings with the Supervisor, which should occur on a more regular basis over the course of the year.

Annual committee meetings should take place no later than the end of May of each year. The report should be provided to the student, who is then given the opportunity to provide a written response (to be submitted by the end of June). All three reports: from the student, from the committee, and the student's response to the latter are then placed in the student's file.

I. Please provide a response to the Annual Progress Report submitted by the student.

II. Has the student met the program's milestones in a timely fashion? If not, please explain the circumstances that caused any delays, and the recommendations that have been provided by the supervisory/committee.

III. Has the student demonstrated sufficient knowledge of the relevant literature, critical analysis, as well as originality and self-reliance? List any concerns and suggestions raised and made by committee members.

IV. Describe the progress that the student has made on the dissertation thesis this year. If sufficient progress has not been made, explain what specific recommendations and forms of support and guidance the committee has offered to ensure that progress will be made going forward?

V. Describe the support of professional development, intellectual growth and research opportunities provided by the committee members, as well as any alternative supervisory approaches that have been used.

Recommended 5-year timetable of doctoral study, with program milestones

Year 1: coursework and foreign language 1

Year 2: comprehensive exams (fall) and thesis proposal (winter), and foreign language 2

Year 3: research and draft of first chapter(s)

Year 4: drafts of chapters 2-4

Year 5: drafts of last chapters, introduction and conclusion (fall) and final oral defence of thesis (spring)