

Art, Architectural History & Heritage Internships

Fall 2023

Send applications by Monday, August 28 to: Dr Jessica Mace jessica.mace@utoronto.ca

Applications should include 1) a letter of interest (including any relevant coursework or experience), 2) a bursary eligibility form, and 3) a resume.

See p. 10 for details

National Trust for Canada

Simon Bentley Fine Art

Society for the Study of Architecture of Canada

or



James Rottman Fine Art



401 Richmond Internship

Urbanspace Property Group is seeking exceptional undergraduate candidates to work with the organization in the fall of 2023. The organization is eager to connect with students from any course of study who are passionate about its cultural promotion and preservation mission.

About the organization:

Urbanspace Property Group owns and operates 401 Richmond Street West, a heritage-designated building in downtown Toronto since 1994. As a mission-driven developer and property manager, Urbanspace Property Group's initiatives are directed toward the preservation and restoration of historic and architecturally significant spaces. The overall goal is to adaptively reuse old buildings to provide commercial opportunities for creative, non-profit and innovation sectors. Urbanspace incorporates sustainable building efforts and a commitment to environmentally sound practices in the restoration, operation, and maintenance of its property. The 401 Richmond complex provides space for artists', galleries, film festivals, charities, not-for-profits, magazines, architects, theatre groups and design firms and fosters the development of an inspiring integration of commerce, culture, and community. The building's renewal, more than 25 years ago, was inspired by author Jane Jacobs' observation that "new ideas need old buildings" and the importance of diversity and mixed-uses in the city.

About the placement:

Urbanspace in the process of realizing a multi-staged initiative aimed at capturing and promoting an important narrative connected to the contribution of the 401 Richmond facility as a cultural influence in Toronto and beyond. Equal parts living archive and constantly evolving cultural hub, this project seeks to build greater awareness of 401 Richmond's history and ongoing relevance. Comprising an events program of talks, lectures, symposia, and exhibitions along with a research initiative designed to capture unique narratives, for both members of the 401 Richmond community and outside stakeholders.

Tasks and responsibilities are as follows:

- Contributing to an archive of historical and present-day research around the function and impact of 401 Richmond Street West as a cultural hub and creative catalyst
- Assist in the planning and execution of an event program, which will include:
 - Event Concept and Structure identify priority content and develop event framework
 - Participant Liaison engage and facilitate event participants and other stakeholders
 - Resources Development identify required resources and determine a strategy for procurement
 - Promotional Strategy creation of an outreach and communications plan to create event awareness
 - · Event Documentation ensure digital documentation of the event for inclusion within the online archive
- Assist in the content development of a dedicated website designed as a centralized host platform for the results of this multi-staged research initiative
- Contribute original ideas and strategies reinforcing the goals and objects of this initiative

Virtual team meetings will take place weekly, and the candidate will work in consultation with the organization's Curator, Special Projects, who will also provide ongoing support particularly as liaison with 401 Richmond Street West tenants and extended stakeholders. This placement requires both interaction with a breadth of stakeholders and components that are self-directed.

Requirements: Participation in this opportunity is expected to take place both remotely and onsite in Toronto. The candidate should be based in or near Toronto. Candidates should consider themselves self-motivated and able to work independently and in groups.

Timing/hours of placement: The placement is 8-10 hours per week for 12 weeks during the Fall 2023 semester (Sept.-Dec.). Flexible timing throughout the week. Placement begins the week of Sept. 11.

Credit: Half credit (0.5). This internship is for pass/fail course credit at the University of Toronto through the Department of Art History. This is not a paid position.



ACO Toronto/TOBuilt Internship

The Architectural Conservancy of Ontario (ACO) Toronto is looking for an intern to contribute to their TOBuilt database and assist with their "Heritage and Housing" Symposium, taking place September 23rd, 2023. This internship focuses on assisting with pre- and post-symposium duties and documenting overlooked forms of heritage for the TOBuilt database.

About the organization:

The role of the ACO Toronto has been to set the stage for conservation advocacy through public education. Our public information efforts have evolved from public events and publishing books and magazines to the development of our most significant research project to date: TOBuilt, a publicly accessible online database of buildings and heritage sites across Toronto. TOBuilt offers a means of recording all property in city, including photographs, research, drawings, and links to other, external sources of information. The database is open source and provides an opportunity for anyone with information to share it with others. We hope that consolidating community research will facilitate protection for future generations!

About the placement:

Much of the detached house architecture in Toronto's outer boroughs is or will be threatened by development pressures as Outer Toronto continues to densify. TOBuilt has documented over 2,000 of these building to date and is working to further build knowledge of these under-represented areas. At the same time, the advent of Bill 23 puts pressure on conserving more traditional forms of heritage and TOBuilt's uniquely large catalogue of the city's buildings presents an opportunity to record these geographically and by typology. A key part of the research TOBuilt undertakes involves communicating our work to an interested public and we're constantly developing new and exciting ways of doing so.

Possible internship responsibilities include documenting suburban houses built in Toronto's inner suburbs between 1940 and 2000, investigating the effects of Bill 23, and developing public communication strategies about buildings and heritage sites using social media and other avenues.

In addition, the intern will assist with the planning and event coordination for ACO Toronto's annual symposium, held on September 23rd, 2023 at the Ontario Science Centre. Duties may include assisting with event logistics before and day of symposium, set up and teardown of event, social media support and writing up a post-event report.

The intern will be joining a team of heritage researchers, working alongside city heritage planners and consultants. This is an excellent opportunity for students interested in historic architecture, heritage, and urban planning!

Requirements: The intern *must* be available on September 23rd, 2023 and be able to commute to the Ontario Science Centre. The intern must also have flexible availability the week before the symposium, but this can be remote. The remainder of the internship will take place remotely, but the ideal candidate would be based in Toronto in order to assist with photographing Toronto buildings.

Timing or hours of placement: 8-10 hours per week/12 weeks, up to a maximum of 120 hours. The week before the symposium may require more than 10 hours, but this will be discussed with the intern. Hours will be balanced and flexible after the symposium.

Credit: This internship is for course credit at the University of Toronto through the Department of Art History. This is not a paid position.



Giaimo Internship

Giaimo is seeking an exceptional undergraduate candidate to work with the firm in the Fall of 2023. The firm is eager to connect with students from any course of study who are interested in working in an architectural office and passionate about cultural heritage, design, conservation, city-building, and sustainability.

About the organization:

<u>Giaimo</u> is a Toronto-based architecture firm integrating design and heritage conservation. We specialize in developing contextual and creative solutions within existing buildings, fostering environmentally, socially, and culturally sustainable places through adaptive reuse, renovations, interventions, and retrofits. In 2021, Giaimo was selected and featured as part of Canadian Architect's Twenty+ Change Emerging Talent issue.

About the placement:

We see a lot of value in the existing. At Giaimo, our work focuses on merging old with new, with projects ranging from cultural hub feasibility studies and heritage reports, to multi-unit residential apartment renovations and restoration of historic buildings. Our studio is also actively engaged in the architecture and heritage community and passionate about advocating for design excellence, as seen in our involvement with the Architectural Conservancy of Ontario (ACO), Society for the Study of Architecture in Canada (SSAC), Toronto Society of Architects (TSA), and Royal Architectural Institute of Canada (RAIC). To support this work, Giaimo is seeking a candidate with strong communications and research skills to join our team and assist in a range of projects that we currently have underway.

Tasks and responsibilities may include:

- · Assisting in the research and writing of heritage impact assessments and conservation plans
- Organization and management of the studio materials and books library
- · Developing marketing material including writing content for the website and social media
- Supporting proposal pursuits and business development initiatives
- Undertaking research for special projects related to sustainable design on topics such as embodied carbon, deconstruction, material salvage and reuse, and circular construction

Exact tasks and project assignments will depend on the candidate's skill sets and interests. In-person meetings will take place weekly, and the candidate will report to Giaimo's Associates and Creative Director while working in close collaboration with the entire studio team.

Requirements: The internship will take place in-person at Giaimo's office in downtown Toronto, and may require occasional site visits such as to projects and archives in or near Toronto.

Timing/hours of placement: The placement is 8-10 hours per week for 12 weeks during the Fall 2022 semester (September-December). Attending the office in-person during office hours (9-5:30) for a full day or flexible half-days on either Monday, Wednesday, or Friday is preferred to align with office-wide team meetings and project coordination.

Credit: Half credit (0.5). This internship is for pass/fail course credit at the University of Toronto through the Department of Art History. This is not a paid position.

Other: A bursary from Giaimo is available to support students in this position in addition to the CEWIL bursary.



James Rottman Fine Art Internship

Established in 1995, James Rottman Fine Art is a leading force in the Canadian art world. The gallery at 830 St. Clair Ave. West in Toronto specializes in the representation and sale of important 20th century Canadian historical, post-war, and contemporary artworks.

About the organization:

<u>James Rottman Fine Art</u> has represented the careers of some of Canada's most celebrated artists including Tony Urquhart, Henry Saxe, Lloyd Fitzgerald, Aidan Urquhart and the fabulous emerging artist Biba Esaad. It is also entrusted with representing the estate and artworks of celebrated Canadian artist Douglas Haynes.

The gallery holds an impressive inventory of other significant Canadian artworks by important historical artist groups such as Les Automatistes, Les Plasticiens, Regina Five, Quebec moderns and the historical Isaacs Gallery artists. Over the years, the gallery has had the privilege of selling important masterworks by Emily Carr and major post-war artists such as Jack Bush. As part of its services, the gallery acquires significant and rare works to complement existing collections.

The company's principal, James Rottman, is a lifelong art enthusiast and collector who drew career inspiration from his mother Louise Rottman, an international art dealer specializing in Asian art. Widely considered a top expert in his field, Rottman is much sought out for his views on timely and important issues in the art world.

About the placement:

The intern will assist in daily gallery tasks such as, front desk reception, archival work, social media work, website and proprietor work. The intern will learn about the artists that the gallery represents and will help facilitate and assist in gallery openings as well as events.

This is an opportunity to learn about working in a commercial art gallery that specializes in Canadian art. The intern will take home valuable skills in running an art gallery, sales, and working with artists as well as estates.

The intern should have strong writing skills, graphic design skills (for social media), and an interest in art or art history. They should be able to work independently and take initiative. The intern will be able to follow instruction, and to ask for help when needed. James Rottman Fine Art is flexible in working with the interests of the intern.

Requirements: Participation in this opportunity is expected to take place onsite. The candidate should be based in or near Toronto. *Please note a friendly dog is present in the gallery*.

Timing/hours of placement: The placement is 8-10 hours per week for 12 weeks during the Fall 2023 semester (September-December). Flexible timing throughout the week 11:30 - 5:30 pm Tuesday-Saturday. Placement begins the week of September 11, 2023. Please note Saturday availability is an asset.

Credit: Half credit (0.5). This internship is for pass/fail course credit at the University of Toronto through the Department of Art History. This is not a paid position.

James Rottman Fine Art is a member in good standing of the Art Dealers Association of Canada. This placement has been made possible in collaboration with the ADAC.





National Trust Internship

The National Trust for Canada is seeking one student with interests in art, history, architecture and heritage conservation to join the National Trust team for the fall of 2023. The intern will assist in planning the National Trust 50th anniversary national heritage conference (October 26-28, 2023, Ottawa, Chateau Laurier), helping develop the conference program including field sessions and plenaries, help us reach potential conference participants (especially emerging voices) through various communications platforms, and help build relationships with Ottawa-Gatineau stakeholders and constituencies.

About the organization:

The National Trust for Canada (headquartered in Ottawa) was created in 1973 to promote the preservation and revitalization of Canada's heritage places. Today, we continue to advance the conservation, appreciation and ongoing use of Canada's historic places, intangible heritage, and cultural landscapes, and spotlight their essential contribution to diverse, equitable and sustainable communities.

Each year, the National Trust (with the Indigenous Heritage Circle and Canadian Association of Heritage Professionals) mounts Canada's largest heritage places conference bringing together 500+ inter-disciplinary participants from across the heritage sector: professionals (emerging and established), public officials and policymakers, tradespeople, grassroots volunteers, land guardians, academics, and students. The National Trust Conference is a crucial learning, knowledge exchange, and networking event that helps sustain the heritage conservation movement, build heritage industry and public policy practice, and support the heritage places and landscapes important to all Canadians.



NATIONAL TRUST CONFERENCE 2023 CONFÉRENCE DE LA FIDUCIE NATIONALE 2023



About the placement:

The intern will assist in planning our annual national heritage conference (October 26-28, 2023, Chateau Laurier), helping develop the conference program with a particular focus on Toronto-based opportunities, assist with conference communications, and work to build relationships with Ottawa-Gatineau area stakeholders and constituencies.

This year's ambitious conference theme – <u>Transforming Heritage</u> - builds on an ongoing national project working to accelerate key conversations within the heritage sector about the values and the purpose of conservation work. Canada's heritage conservation movement is transforming itself to meet new needs in society. Advancing decolonization and anti-racism, leading climate action, and supporting the efforts of grassroots organizations, governments, and the private sector and to address socio-economic challenges are front and centre in our communities. At this watershed moment, the heritage sector has the opportunity to accelerate our benefit to society through transformational changes to our mission and practice, based on a shared vision. The National Trust's 50th anniversary conference is a fitting heritage milestone to seize on lessons from the movement's many dramatic or gradual transformations over time as a compass for the future. Together, how will we shape the next 50 years, addressing pressing issues like reconciliation, affordable housing, accessibility, climate change, social justice, and economic resiliency?

We are constantly seeking to reach more students, diverse communities, and emerging professionals with the goal of helping them in the heritage careers and creating interest and awareness of the importance of heritage conservation. The intern will help us reach new conference participants through social media, programming, and will have latitude to create and lead their own projects based on their interests.

Given the conference theme of *Transforming Heritage*, the conference will also have a strong discussion and feedback component. The intern will assist NT staff with distilling and crafting these insights, and help organize and participate in post-conference "next steps" planning and action-mobilization activities and sessions.

This is an opportunity to work at a leading national Canadian non-profit, get to know key players in the Canadian heritage conservation sector and develop personal networks, spend time researching, writing, and leading initiatives of personal interest. The intern will work directly with the National Trust Conference Manager and Conference Coordinator, and meet regularly to discuss work.

The intern should have strong writing and verbal communication skills and an interest in heritage, history, or architecture. They should be able to work independently and take initiative. We are flexible in working with the interests of the intern.

Programming:

- Assist with the planning and logistics for National Trust Conference 2023 (October 26-28, 2023 Ottawa).
 Outreach:
 - Assist with online conference outreach and promotion via conference newsletters and social media.
 - Outreach to possible stakeholders and participants.

Research

- Research topics related to building reuse, decarbonization, heritage conservation, architecture, etc. in consultation with National Trust staff
- Research key issues and opportunities for the heritage (e.g. environmental groups with built environment focus), and potential academic and professional participants at the conference.

Misc.

Other duties as assigned

The successful applicant will have the opportunity to collaborate with professionals from a variety of heritage fields. Additionally, the intern will receive free conference registration for National Trust Conference 2023; unfortunately, we are not able to guarantee travel and accommodation funding.

Requirements: Currently, the internship is expected to take place remotely. The intern must have access to a computer and reliable internet connection.

Timing/hours of placement: The placement is 8-10 hours per week for 12 weeks during the Fall 2023 semester (Sept.-Dec.). Flexible timing throughout the week. Placement begins the week of Sept. 11.

Credit: Half credit (0.5). This internship is for pass/fail course credit at the University of Toronto through the Department of Art History. This is not a paid position.

Simon Bentley Fine Art Internship

Founded in 2020, Simon Bentley Fine Art is devoted to seeking out artworks of quality and aesthetic interest, with a primary focus on Post-Modern Canadian Abstraction. Located in the historical building of 401 Richmond St. West, the gallery is a leading space for Canadian secondary art.

Simon Bentley is an alumnus of the University of Toronto, and is excited to be working with the Department of Art History.

About the organization:

<u>Simon Bentley Fine Art</u> is committed to the promotion of Canadian art both in Canada and abroad, as well as protecting and nurturing Canadian heritage and cultural sovereignty. With nearly a decade of experience in the Canadian secondary market, we specialize in estate planning, cultural properties donations and exports, as well as appraisals and insurance valuations.

About the placement:

The intern will assist in daily gallery tasks such as, front desk reception, and proprietor work. The intern's main task will be researching and populating the galleries website with information about each artist. This includes going to the library, researching databases, and creating timelines for exhibitions, shows, and important dates in the artist's career.

In addition to the aforementioned tasks, there will be light work surrounding the Art Toronto International Art Fair. Simon Bentley Fine Art will be participating in the fair at the end of October, and the intern will help create price lists, inventory lists, and ensuring that all art is accounted for.

This is an opportunity to learn about assisting in a commercial art gallery that specializes in Canadian art. The intern will take home valuable skills in: managing databases, populating websites, researching exhibitions and artist timelines, and working firsthand in preparation for an art fair.

The intern should have strong writing and research skills, and an interest in Canadian art, or art history. They should be able to work independently as well as follow instruction.

Requirements: Participation in this opportunity is expected to take place onsite. The candidate should be based in or near Toronto. Please note that your own laptop is required for this internship.

Timing/hours of placement: The placement is 8-10 hours per week for 12 weeks during the Fall 2023 semester (September-December). Flexible timing throughout the week 11:30 - 5:00 pm Wednesday-Saturday. Placement begins the week of September 11, 2023. Please note Saturday availability is an asset.

Credit: Half credit (0.5). This internship is for pass/fail course credit at the University of Toronto through the Department of Art History. This is not a paid position.

Simon Bentley Fine Art is a member in good standing of the Art Dealers Association of Canada. A D This placement has been made possible in collaboration with the ADAC.





Society for the Study of Architecture in Canada Internship

The Society for the Study of Architecture (SSAC) seeks a student intern to assist with activities and initiatives associated with our 50th anniversary as a society.

About the organization:

The SSAC is a learned society and registered charitable organization dedicated to the study of the Canadian built environment. It has a varied membership that includes students, historians of architecture, architects, heritage practitioners and cultural planners. Founded in 1974, it has encouraged the collection and preservation of the country's architectural records, stimulated and supported important scholarly publication, and, through both its members and its Journal, has fostered the understanding and preservation of the built environment.

In 2024, the SSAC will celebrate its 50th anniversary. For this special occasion, we are preparing a retrospective on the society's history, its activities, and its role in the lives of its members.

About the placement:

The successful applicant will be supervised by and work closely with the President of the SSAC, and will work collaboratively with the Society's Executive Officers, Board of Directors, and members to compile and develop materials to be used in the 50th anniversary retrospective.

These materials may be distributed amongst members, included on our website, posted to our social media platforms, and there is the potential for publication in one of our various outlets, including our newsletter and/or journal.

Tasks may include:

- Attending and participating in regular online meetings with the President of the Society.
- Researching and preparing materials on the history of the society, its founding members, its prizes, its annual meetings, and its initiatives.
- Interviewing founding, long-time, and new members of the SSAC.
- Participating in committee work alongside Society Officers.
- Assisting with a logo redesign and society rebranding initiative.
- Working collaboratively with the Officers of the Society, board members, and the 2024 conference organizers to brainstorm modes of presentation (events, publications, etc.)
- Preparing reports, videos, podcasts, and other media to present the findings to the membership.

The successful applicant will have opportunities to network with the members of the SSAC (professors, historians, architects, planners, etc.), will gain knowledge of the daily workings of a non-profit organization, and may have the opportunity to collaborate with students from other institutions.

Additionally, the intern will receive all benefits of society membership for one year.

Requirements: Currently, the internship is expected to take place remotely. The intern must have access to a computer and reliable internet connection.

Timing/hours of placement: The placement is 8-10 hours per week for 12 weeks during the Fall 2023 semester (Sept.-Dec.). Flexible timing throughout the week. Placement begins the week of Sept. 11.

Credit: Half credit (0.5). This internship is for pass/fail course credit at the University of Toronto through the Department of Art History. This is not a paid position.

Internships course overview

Course code: FAH481H1

Prerequisites: Applicants should be entering their third- or fourth-year of study in the Fall.

Term: 2023 Fall Term **Credit:** Half credit.

Total hours: Half credit (H – 0.5): up to 120 hours total (8 weeks)

(note: the weekly hours may vary depending on the specific projects and in discussion with the partner organization; see individual posting for weekly expectations and for remote/in-person requirements.)

Course requirements:

Graded on a **pass/fail** basis, the internship course offers the opportunity for advanced students to receive credit for work with an arts-based organization.

In addition to work conducted with the placement partner, during the course, the student will be required to attend three class meetings & check in periodically with an academic advisor to assess learning. At the end of the placement, the student will also be required to submit a final report of activities and skills acquired to the <u>Director of Undergraduate Studies</u>. Details will be discussed as the internship progresses.

Application procedure

Review the available opportunities and identify the opportunity (or opportunities) that interest you. Applications should include 1) a letter of interest, including details of any relevant coursework and experience, 2) the bursary eligibility form (see the appendix below or access online here), and 3) a resume. Be sure to note the special requirements of the listed positions and address them, as needed, in the application.

If you wish to apply to multiple postings, please list your preferences in your cover letter. You do not need to submit more than one application.

Questions can be directed to Dr Jessica Mace jessica.mace@utoronto.ca

Send completed applications to Dr Jessica Mace jessica.mace@utoronto.ca by **August 28, 2023** by 11:59pm.

Applications will be reviewed by Professor Christy Anderson, Professor Joseph Clarke, and Dr Jessica Mace to ensure that placements will be a good fit for the student and for the partner organization. Students will be notified of the decision within a week of the application deadline, and will be enrolled in FAH 481 for the Fall 2023 session by the Art History Undergraduate Office. The student must be enrolled in the term in which the internship will take place.

These placements have been arranged for students with interests in architecture, architectural history, and heritage by the Canada Constructed initiative in the Department of Art History. For information and for updates, see https://canadaconstructed.ca/internships/





FAH 481: CEWIL iHub Bursary Eligibility Form

While the internships completed for course credit in FAH 481 are unpaid, we are delighted to be able to offer bursaries of up to \$300 to successful candidates participating in one of the listed placements to assist with costs to reduce barriers to the workplace (i.e. professional attire, transit costs, internet access for remote work, childcare, etc.).

This funding is made possible by the Co-operative Education and Work-Integrated Learning Canada (CEWIL) Innovation Hub program.

<u>Note</u>: The CEWIL iHub bursaries are only available to Canadian citizens, permanent residents, or persons to whom refugee protection has been conferred under the Immigration and Refugee Protection Act. International students with student visas or work visas are not eligible to receive iHub funding, but are still eligible for the internship of their choice.

Please complete this short bursary eligibility form and submit it with your application package. Payment details will be provided upon notice of selection to the internship course.

Name:
Student number:
REQUIRED QUESTIONS
You are required to complete questions 1-4.
1. I am interested in receiving an iHub bursary (required): Yes or No
2. I am a registered full-time or part-time student (no age limit) at the University of Toronto (required): Yes or No
3. I am a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act (required): Yes or No
4. I am legally entitled to work in Canada in accordance with the relevant provincial or territorial legislation and regulations (required): Yes or No

OPTIONAL QUESTIONS

The aim of the CEWIL iHub funding is in part to expand access to work-integrated learning opportunities, particularly for under-represented students and to remove barriers for students to participate in work-integrated learning.

The following questions may help us to comply and report on the success of the iHub aims. Applicants are welcome to disclose any information below that they see fit, but are not required to do so at this time.

All eligible students, as determined by questions 1-4, who are selected for an internship placement will receive a hursary. Full details will he provided upon notice of selection to th

placement will receive a bursary. Full details will be provided upon notice of selection to the internship course.
5. The iHub project has a specific focus on supporting Indigenous students, racialized Canadians, persons living with a disability, newcomers to Canada (within 5 years), official language minorities, LGBTQ2S+ students, students living in remote or rural locations,
students with low socioeconomic status, mature students, and students from refugee pathways.
Do you identify as belonging to one or more of these groups? (optional): Yes or No
6. Do you wish to disclose any additional hardships with which the bursary could assist? If so, please briefly explain below (optional):
I certify that the information provided above is accurate and truthful:
Student signature:
Date: