



Annual Progress Report by Doctoral Student

Name:

Date of Meeting:

PhD topic or dissertation title:

Supervisor:

Supervisory committee members:

Describe progress-to-date on the degree requirements (e.g., language and comprehensive exams; thesis proposal; chapters drafted, submitted, and/or approved); work remaining to be completed (e.g., research, writing); and a detailed timetable for the next year. Describe professional development and academic achievements (e.g., awards, publications, conferences, etc.). Explain any challenges in achieving progress. If you have not been able to keep to the timeline proposed last year, please explain why.

You can attach as many additional pages as is necessary to provide a detailed and comprehensive report. Submit this report to your Supervisor by April 30th of each year.

I. Describe your progress-to-date and remaining work to be completed.

II. Outline your timetable for the next year(s), including travel plans, upcoming conferences, language study, etc., including internal and external deadlines.

III. Describe your professional development & academic achievements (include scholarships you have applied to, intend to apply to, or have been awarded).

IV. Describe any challenges you've experienced in achieving progress and reaching program milestones.

Recommended five-year timetable of doctoral study

Year 1: coursework and language exam 1

Year 2: comprehensive exams and thesis proposal, and language exam 2

Year 3: research and draft of first chapter(s)

Year 4: drafts of chapters 2-4

Year 5: drafts of last chapter(s), dissertation colloquium, final oral exam (defense)